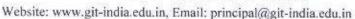


GHARDA INSTITUTE OF TECHNOLOGY

A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI.







COM. No.17/A.Y.2024-2025

5th February 2025

CIRCULAR

The amendment in <u>Canteen and Mess Committee</u>. The members of the committee are as follows:

Sr. No.	Name of the Staff	Department	Designation
1	Dr. Y. R. Kulkarni	Civil Department	Chairman
2	Prof. V. N. Mali	Civil Department	Member
3	Mr. Kshitij Kelkar	Civil Department	Member
4	Prof. (Miss)Tirtha Soman	Girls Hostel Warden	Member
5	Prof. V. B. Sawant	Boys Hostel Warden	Member
6	Mr. Dilip Powar	Store officer	Member
7	Mr. Shivraj Pawar	TE- Civil Boys representative	Member
8	Ms. Janhavi Chile	TE EXTC-Gilrs representative	Member

Committee should conduct at least two meetings in every semester and as & when required. Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.

PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities



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GIT SHARDA INSTITUTE OF TECHNOLOGY

A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI. Tel.: 02356 - 262795 - 99, Fax: 02356 - 262980

Website: www.git-india.edu.in, Email: principal@git-india.edu.in

Role and Responsibilities:

- 1. To keep watch on quality & quantity of the food items supplied
- 2. To ensure that proper hygiene is maintained at canteen and mess in college premises.
- 3. To ensure that there is no much food waste and if any, it is handed over to composting plant
- 4. To ensure that quality of raw materials, oils, vegetables, etc. is of the agreed quality as per agreement.
- 5. To ensure that Govt. regulations are followed by the contractors and proper license is maintained by them.
- 6. To actively participate in finalizing the annual contracts.